

York & North Yorkshire Local Enterprise Partnership (YNYLEP)**Friday 13th July 2012 at Downe Arms, Wykeham, Scarborough****MINUTES OF MEETING****PRESENT**

Barry Dodd	Chairman
David Kerfoot	The Kerfoot Group Ltd
Shaun Watts	Chameleon Business Interiors
Neil Warman	The Nostrum Group
Robert Miller	Bluebird Vehicles
David Bruce	Nestle Uk
Shaun Watts	Chameleon Business Interiors
Pat Oxley	17 Burgate
Colin Mellors	University of York
Cllr Stephen Parnaby	East Riding
Cllr John Weighell	North Yorkshire County Council
Cllr Tom Fox	Scarborough
Cllr James Alexander	City of York Council
Cllr Chris Knowles-Fitton	Craven – also rep. Selby and Harrogate

IN ATTENDANCE

James Farrar	Chief Operating Officer
Richard Flinton	North Yorkshire County Council
Tim Frenneaux	York, North Yorkshire & East Riding Enterprise Partnership
Andrew Leeming	York, North Yorkshire & East Riding Enterprise Partnership
Isobel Mills	BIS
Gill Greaves	BIS
Sue Lang	East Riding Council
Patrick Robertson	York, North Yorkshire & East Riding Enterprise Partnership
Gillian Wall	York, North Yorkshire & East Riding Enterprise Partnership
Liz Barker	York, North Yorkshire & East Riding Enterprise Partnership
Norma Hood	York, North Yorkshire & East Riding Enterprise Partnership

1. APOLOGIES

Cllr Keith Knaggs	Ryedale – also rep. Hambleton & Richmondshire
Nigel Pulling	Yorkshire Agricultural Society
Ruth Smith	PM Management Consultants

2. Minutes of last meeting, Matters arising

Minutes agreed.

BD has waited for the outcome of the strategy meeting before contacting members for their Annual Review.

Action – BD to contact all Board members next month.

3. Growing Places Update

TF presented an update to the Board on progress to date with the Growing Places fund along with plans for future investment.

The fund will move to a more proactive approach to investing the fund, seeking to bring forward strategic opportunities & commission activity.

Three of the projects that made presentations to the panel of Board Members on 1st June have been through final diligence on the business cases. Two of the projects have been turned down as a result, with one going forward. The three remaining projects will go through business case diligence shortly. It was agreed that the LEP should invest the funds wisely and not spend for spending sake.

Recommendation

The log of key Board decisions on Growing Places was agreed.

4. BIS update

Isobel Mills gave an update on developments at BIS.

5. Strategic Review

JF presented the Board with the LEP Strategic Review, showing the framework for a discussion to agree the direction, strategic objectives and priorities for the LEP for 2012/13 and beyond.

It was agreed that the vision should be “Grow our Business Faster”

Our priority activities must be focused on delivering this vision.

A wide range of potential opportunities were discussed including;

- Support for small businesses – delivering the offers we have developed with the private sector
- Networks – Important as our route to market and positive feedback from the recent event. There is an opportunity to develop this further, improving the cross network activity. SW to take board lead.
- Skills – we should focus on skills which deliver growth.
- Visitor Economy – must not compete with existing organisations, e.g W2Y. Focus should be on innovation and business improvement. There could be a potential pilot in Bridlington working with East Riding. PO & SP to take Board lead.
- Ageing Population - PO suggested investing money in setting up a retirement village. Pros and cons with this. Set up task and Finish Group to discuss further.
- Potash & Renewables – Need to focus where we add value building of Scarborough BC existing activity i.e supply chain opportunities, skills development. RM to take Board Lead.
- Agri-Innovation – BD has been involved in a recent Technology Strategy Board visit to FERA and David Willets MP is visiting on 20th. BD involved.

This has the potential to be a major strategic development in the region.
BD & DK to take Board lead.

- Strategic Infrastructure Sites – LEP to support LA's where appropriate to realise potential developments. For example
 - York Central
 - Whitby Business Park
- Lobbying – LEP has a key role to be a champion for local business and must be seen to be active. We need a plan to increase our profile in local areas.

Action: - JF to develop the action plan with measurable outcomes.

6. AOB

Pat Oxley of 17 Burgate has been co-opted onto the Board, bringing particular expertise of the visitor economy.

David Kerfoot has been elected as Deputy Chair.

7. Future meetings

7 September 2012 Richmondshire